



# Nicaragua Christian Academy

"ACADEMIC EXCELLENCE WITH A CHRISTIAN FOUNDATION"



## Transcript Request

Please complete this form and submit to Olivia González. Transcripts take 2-3 days for processing. Note: Graduating students will also receive 2 final transcripts in sealed envelopes after graduation (free). Unless otherwise specified, your signature below authorizes NCA to send your official transcript including all PSAT, SAT and AP scores from College Board.

Student name		Grade				
Signature of student		Date				
Transcript 1		Transcript 2				
Destination (college name)		Destination (college name)				
Delivery: <input type="checkbox"/> (Free) Email unofficial transcript (not signed) to: <input type="checkbox"/> (\$2.00) Email official signed transcript (scanned) to: <input type="checkbox"/> (\$2.00) Sealed envelope <input type="checkbox"/> (\$3.50) Mail to address:		Delivery: <input type="checkbox"/> (Free) Email unofficial transcript (not signed) to: <input type="checkbox"/> (\$2.00) Email official signed transcript (scanned) to: <input type="checkbox"/> (\$2.00) Sealed envelope <input type="checkbox"/> (\$3.50) Mail to address:				
Attachments to send with transcript? (max 2 pages or additional cost)		Attachments to send with transcript? (max 2 pages or additional cost)				
Special instructions:		Special instructions:				
Transcript 3		Transcript 4				
Destination (college name)		Destination (college name)				
Delivery: <input type="checkbox"/> (Free) Email unofficial transcript (not signed) to: <input type="checkbox"/> (\$2.00) Email official signed transcript (scanned) to: <input type="checkbox"/> (\$2.00) Sealed envelope <input type="checkbox"/> (\$3.50) Mail to address:		Delivery: <input type="checkbox"/> (Free) Email unofficial transcript (not signed) to: <input type="checkbox"/> (\$2.00) Email official signed transcript (scanned) to: <input type="checkbox"/> (\$2.00) Sealed envelope <input type="checkbox"/> (\$3.50) Mail to address:				
Attachments to send with transcript? (max 2 pages or additional cost)		Attachments to send with transcript? (max 2 pages or additional cost)				
Special instructions:		Special instructions:				
OFFICE USE ONLY	Amount charged (dollars):	1:	2:	3:	4:	Date sent: