



College and Guidance Counselor

Overview

Although our school has a full-time school psychologist who provides personal counseling for students of all ages, as well as vocational testing, we only recently added a full-time college and career guidance counselor at the high school level. This new position has the goal of serving our students better and preparing them for the transition beyond high school.

Qualifications

- A master's degree from an accredited college or university in a field related to counseling, guidance and counseling, psychology, social work or education
- Counselor certification and 2 years experience preferred
- Evangelical Christian testimony with active local church experience
- Intercultural training and/or experience; sense of calling to serve in a developing nation
- Willingness to make a three (or more) year commitment
- Full fluency and expertise in English; conversational Spanish preferred (willingness to learn is a must)

Possible Responsibilities

Since this is a relatively new position, some of the exact responsibilities are still being defined. Areas that we can currently identify and anticipate include:

- Meet on a regular basis with individual students to help them with:
 - Vocational and career decisions
 - Selection of college, university, or other post-high school plans
 - Applications and essays for college entrance
 - Financial aid and scholarship applications
- Set up individual meetings with each of the juniors (during third quarter) and seniors (during first quarter) together with their parents to discuss their goals together.
- Manage counselor requirements for Common Applications, including uploading transcripts, school profile documents, and counselor recommendations
- Provide personal and small-group guidance counseling as needed, and in coordination with our school psychologist
- Assist in administration of PSAT and follow-up score interpretation with students and parents